

Skelton Parish Council

☎: 07842 889 146

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU

skeltonpc@hotmail.com

www.skelton-york.gov.uk

Dear Councillors

19 June 2020

You are summoned to attend the next meeting of Skelton Parish Council, to be held on **Thursday 25th June 2020 using a video-link starting at 19:30**. Please find the agenda for the meeting below.

Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session. Please contact the clerk by 19:00 on the day of the meeting to receive a link to the meeting.



Karin de Vries (Clerk)

Agenda

20-21/15 Chairman's welcome.

20-21/16 To receive apologies and approve reasons for absence.

20-21/17 To receive any declarations of interests and any requests for dispensation.

20-21/18 To confirm and sign the minutes of the meeting of the Council held on 28th May 2020 as a true and correct record.

20-21/19 To resolve to adjourn the meeting in order to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive a police report
2. To receive a report from the Ward Councillors
3. To receive the litter picker's report
4. To receive parishioners' questions

20-21/20 To receive information and decide necessary action on village and playground matters to include:-

1. To receive an update with regard to the repair works to the playground
2. To receive an update on the provision of new play equipment
3. To receive an update with regard to concerns about a bright LED street light.
4. To note further information on the purchase of a projector
5. To note progress on the installation of the flagpole and the purchase of flags and a halyard.
6. To receive a request for a bench on the Pasture.

20-21/21 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To consider quotations for the repair of the cemetery path edging in the old cemetery.

20-21/22 Financial Matters and Governance

1. To approve the bank reconciliation and to consider the budget monitoring report as at 29 May 2020.

2. To note the following receipts:-
 - a. Interest £ 10.05
3. To confirm the following payments:-
 - a. Flying Colours. Two flags and halyard [BACS] £141.54
Including VAT £23.59
4. To approve the following payments:-
 - a. Salaries, office costs and expenses June [BACS] tbc
 - b. HMRC Income tax June [DD] tbc
 - c. Screwfix. Gloves for litter picker [BACS] £19.99
Incl VAT £3.32
 - d. City of York NDR [DD] £ 57
 - e. Business Stream. Water charges cemetery [DD] £ 7.25
 - f. Tony Castle. Tree works [BACS] £180
 - g. Mrs Harrison. Annual Internal audit [BACS] £ 87.50
 - h. City of York. Commercial Waste Charge [BACS] £ 33.54
 - i. Information Commissioner ICO fee [DD] £35
 - j. YLCA webinar. Dealing with Difficult Issues [BACS] £ 15
 - k. Cllr Mansell. Reimbursement for materials for flagpost base from Wickes [BACS] £ 8.90
5. To consider further information with regard to a new website.

20-21/23 Planning

1. To consider a response to the following planning applications:-
None
2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-
None
3. To consider other matters related to planning and decide upon any necessary action to include:-
 - a. City of York Local Plan

20-21/24 To consider correspondence received and decide action where necessary to include:-

1. To receive emails from YLCA:-
 - a. White Rose Updates from 29 May to 19 June 2020.
 - b. YLCA email regarding NALC Guidance -Compliance with the Public Sector Bodies (Websites and Mobile Applications)(no 2) Accessibility Regulations, 2018.
 - c. YLCA email with regard to a consultation for the New Model of Conduct for Local Councils.
2. To receive a report of the YLCA York Branch Annual meeting held on 18 June.
3. To receive emails from NALC:-
 - a. Coronavirus-Information for Parish and Town Councils, dated 26 May 2020 and 3 June 2020 and NALC Newsletter 28 May, 8 June, 11 June 2020
 - b. NALC Email releasing new risk assessment guide.
 - c. NALC email regarding New Model Code of Conduct Consultation dated 11 June 2020.
4. To receive emails from City of York with Covid-19 updates dated 27 May, 1 June, 3 June, 8 June, 10 June, 15 June 2020 and 17 June 2020.
5. To receive an email from Came and Co containing a Pre-Renewal Message.

20-21/25 To consider staff matters and decide action where necessary to include:

1. To confirm the approval of the Risk Assessment for litter picking activities.

20-21/26 To notify the clerk of matters for inclusion on the agenda of the next meeting.

20-21/27 To confirm the date and time of the next meeting.